

# GROSSMONT-CUYAMACA COMMUNITY COLLEGE DISTRICT

## STRATEGIC HIRE REQUEST

05/13/2019

Date

Site	Position	Justification
<input checked="" type="checkbox"/> GC <input type="checkbox"/> CC <input type="checkbox"/> DS	<p><b>Please include:</b></p> <p><u>Position Title</u> Instructional Media Services Technician, Senior</p> <p><u>Unit/Classification</u> CSEA</p> <p><u>Position #</u> CL-00229</p> <p><u>FTE</u> 1.0 FTE</p> <p><u>Department</u> LTR</p>	<ol style="list-style-type: none"> <li>1. What will the position do?             <ul style="list-style-type: none"> <li>○ Under the direction of an assigned supervisor, perform a variety of technical duties related to the distribution, operation, maintenance and repair of instructional media equipment including audio-visual media services, such as video and audio taping, editing and duplication.</li> </ul> </li> <li>2. Current status of position?             <ul style="list-style-type: none"> <li>○ Filling a vacancy</li> </ul> </li> <li>3. Strategic Staffing Rationale             <ol style="list-style-type: none"> <li>a. Legal mandates</li> <li>b. Accreditation requirements: <b>Standard III.C.4.: “that the institution provides appropriate instruction and support for faculty, staff, students, and administrators, in the effective use of technology and technology systems related to its programs, services, and institutional operations”. Instructional Media Services (IMS) supports the instructional technology needs for 157 classrooms. Without this position, IMS would be unable to support faculty’s effective use of technology as outlined in the standard.</b></li> <li>c. Health and safety priorities</li> <li>d. Critical threshold of educational or support services: <b>This position will support the instructional media services needs for faculty who instruct the approximately 100 evening classes that are offered each Fall and Spring semester. Without this position, faculty would not have a classified professional to contact to assist with Smartcarts, projectors, and other instructional technology that are critical to support instruction.</b></li> </ol> </li> <li>4. Budget Impact – Identify the Following:             <ol style="list-style-type: none"> <li>a. Specify whether the position is included or not included in the current budget. <b>Yes it is</b></li> <li>b. Key code and Object code: <b><u>1341005-2110</u></b></li> <li>c. Fiscal Impact: <b><u>Level 30</u></b></li> <li>d. Salary amount <b><u>\$3517/mo; +4% Differential</u></b> <ol style="list-style-type: none"> <li>ii. Includes benefits, <b><u>Yes at 27%</u></b></li> </ol> </li> <li>e. RAF impact (check one):                 <ul style="list-style-type: none"> <li><input type="checkbox"/> Include in RAF calculation</li> <li><input checked="" type="checkbox"/> No impact – replacement (vacant one year or less)</li> <li><input type="checkbox"/> No impact – funded by _____ Restricted Funds</li> <li><input type="checkbox"/> No impact – funded by _____</li> <li><input type="checkbox"/> No impact – restructure within existing funds</li> <li><input type="checkbox"/> No impact – reallocation of faculty FTE resulting in new position number</li> </ul> </li> </ol> </li> </ol>